

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: Early Learning Coalition of Manatee County, Inc.

TITLE: Disaster Preparedness Resources and Professional Development

Short description of the commodity or service desired: Disaster preparedness planning and continuity of operations (COOP) development for early learning centers and associated resource materials.

CONTACT

Name: Kerry Gaylord

Address: 600 8th Avenue West, Suite 100, Palmetto, FL

Telephone: 941-212-4991

Email: kgaylord@elc-manatee.org

Internal tracking number, if any: NA

DMS Single Source number, if applicable:

Date posted: 09/08/25 Time posted: 8:00AM

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

Disaster preparedness planning and continuity of operations (COOP) development for early learning centers and associated resource materials.

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Manatee County, Inc.

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

Disaster preparedness planning and continuity of operations (COOP) development for early learning centers and associated resource materials will be utilized to support early learning centers in the development of comprehensive disaster preparedness plans, staff training, communication protocols, and continuity of operations plans.

Intended Single Source:

Child Care Biz Help

Price:

\$40,000

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Child Care Biz Help is the single and sole source of the uniquely developed disaster preparedness resources and customized professional development

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Darrell King, Chief Executive Officer

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:

Mail: Attn: Kerry Gaylord 600 8th Avenue West, Suite 100, Palmetto, FL 34221

Email: kgaylord@elc-manatee.org

Fax: